

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

September 25, 2012 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jorge Hernandez, Clerk
Layla Avila
Jan Baird
Sylvia Macias

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. CONSENT

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held September 11, 2012.

5.2 **Purchase Order List No. 05** (supplement). The Superintendent recommends approval of Purchase Order List No. 05.

5.3 **Approval of Contract List No. 05** (supplement). The Superintendent recommends approval of Contract List No. 05.

5.4 **Travel and Conference Report No. 04** (supplement). The Superintendent recommends approval of travel and conference report no. 04.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

6. **CURRICULUM AND INSTRUCTION**

6.1 **Common Core State Standards Presentation.** Gail Baxter, Associate Superintendent of Educational Services and Los Altos School Principal, Martha Mestanza Rojas, will give a presentation on Common Core State Standards.

7. **GENERAL**

7.1 **Proposed Board Policy 1312.3 – Uniform Complaint Procedures, Proposed Administrative Regulation 1312.3 – Uniform Complaint Procedures, Proposed Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct the first reading of proposed Board Policy 1312.3 – Uniform Complaint Procedures, proposed Administrative Regulation 1312.3 – Uniform Complaint Procedures and proposed Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures. The updated Board Policy - Uniform Complaint Procedures is recommended by CSBA and meets all compliance requirements. At the time of second reading and possible adoption, it is recommended that the Board approves Board Policy 1312.3, Administrative Regulation 1312.3 and Administrative Regulation 1312.4 as presented, with no alterations. The Superintendent recommends adoption of Board Policy 1312.3 and Administrative Regulations 1312.3 and 1312.4.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.2 **Proposed District Smart Goals – 2012/2013** (supplement). The Board of Trustees will discuss, give input and take possible action on the proposed District Smart Goals for the 2012/2013 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

- 9.2 Public Employee Appointment/Employment/Evaluation
 - 9.2.1 Instructional Aide
 - 9.2.2 Library Clerk
 - 9.2.3 Supervisor of Food Services
 - 9.2.4 Teachers
 - 9.2.5 Administrative Designees
 - 9.2.6 Substitute Teachers

- 9.3 Public Employee Discipline/Dismissal/Transfers/Release
 - 9.3.1 Cafeteria Helper
 - 9.3.2 School Secretary
 - 9.3.3 Instructional Aide

10. **OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

11. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1 Classified Personnel Report No. 09-25-12-05 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.2 Certificated Personnel Report No. 09-25-12-05 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
October 9, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.